

RAILROAD COMMISSION OF TEXAS

CONTRACT MANAGEMENT

ADDENDUM #1

DATE: 7/11/2025

RFQ#: 455-25-1016

TITLE: RFQ PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES

PROPOSAL DEADLINE: FRIDAY, JULY 25, 2025, AT 2:00 PM CENTRAL TIME

ADDENDUM ITEM #1:

TO PUBLICIZE QUESTIONS SUBMITTED WITHIN THE REQUIRED SUBMISSION TIME FRAME WITH ANSWERS:

No.	QUESTIONS	ANSWERS
1	Referencing page 3 of Attachment 3 (Respondent's Qualifications Statement), the RFQ requests that respondents provide three (3) successful non-RRC projects to demonstrate current qualifications. How far does the project need to be removed from the RRC? For example, if a site is in the Voluntary Cleanup Program (VCP) but still regulated by RRC, would it qualify as a "non-RRC project"?	Successful "non-RRC projects" refers to engineering services provided for clients for projects that not regulated by the RRC. As such, RRC VCP projects would not qualify as a "non-RRC project":.
2	RESPONDENT'S EXPERIENCE RECORD – What is the criteria for a project to be considered 100% complete? Is regulatory notification of site closure (No Further Action letter or similar) sufficient or does all environmental work need to be complete? For example, when cleaning up an LPST site, the NFA letter is issued and then the monitoring wells are plugged, and a Final Site Closure report is submitted. Is the site 100% complete when the NFA letter is issued or when the Final Site Closure report is submitted?	For the purposes of respondent experience, 100% complete means that the scope of work was completed and a final report was issued to the client.
3	A.8 SUBMITTING THE RESPONSE TO RRC – Is there a file size limit when emailing the final RFQ response to Matthew.Bowman@rrc.texas.gov?	Yes, 35 Megabytes (MB)
4	A.8 SUBMITTING THE RESPONSE TO RRC – If the RFQ response is larger than the email file size limit, will it meet the submission criteria to email a link to download the RFQ response from a OneDrive folder or similar?	No, The file should be either compressed or split up by section.

5	A.8 SUBMITTING THE RESPONSE TO RRC – If we choose to ship the RFQ response, is one copy sufficient or should we include multiple copies?	One copy is sufficient
6	A.9 ADDITIONAL INSTRUCTIONS – If our RFQ response contains confidential information and we would prefer to submit via email, should the section describing the two USB storage devices be understood to mean that we should email two PDFs named as described in this section? If so, would it be acceptable to submit the two PDFs in two separate emails? Or should we understand this section to mean that if we have confidential information, we must submit the RFQ response via sipped USB storage devices?	Yes, the files need to be labeled as described in the section and submitting 2 emails is acceptable
7	With regards to Section A.5.2; Tab C – Experience and Qualifications (page 20 or 29), “Respondent may provide details of additional projects in addition to the three (3) identified in Attachment 3...” a) Question: Can the additional projects be ongoing if they represent relevant experience or must they be 100% complete? b) do the “additional” also need to have been completed within the last 5 years if they are directly relevant?	a) 100% Complete b) Yes

All other aspects of the **RFQ# 455-25-1016** remain as is.

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Contract Manager

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RECEIPT OF ADDENDUM #1 OF RFQ #455-25-1016