



RAILROAD COMMISSION OF TEXAS

Oil & Gas Division | Technical Permitting

Form EP - 5
(Rev. 10/29/2025)

Permit Application for Surface Management of Oil & Gas Waste

General Waste Information

Facility Waste Management (WM) Operations *(select all that apply)*

- | | | |
|------------------------------------|---|--------------------------------------|
| ☐ On-Lease | ☐ Commercial | ☐ Other _____ |
| ☐ Off-Lease | ☐ Non-Commercial | |

Waste Transported Method

- | | | | |
|--|---|-----------------------------------|--------------------------------------|
| ☐ Contract Hauler | ☐ Applicants Truck | ☐ Pipeline | ☐ Other _____ |
|--|---|-----------------------------------|--------------------------------------|

Waste Movement Within the Facility

Technical Information

Waste Management Details – *Complete the Excel Template for this section.*

Shallow Groundwater Determination

CERTIFICATION: *I certify that I am authorized to make this report, that this report was prepared by me or under my supervision and direction, and the data and facts stated therein are true, correct, and complete to the best of my knowledge.*

Signature: _____ Date: _____

Printed Name: _____ Title: _____



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Instructions - Reference 16 TAC §4

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(Rev. 10/29/2025)

General Application Information

This form is to be completed by an applicant filing for a permit for the surface management of oil and gas wastes pursuant to 16 TAC Chapter 4 Subchapter A and Subchapter B. Form EP-5 and its attachments provide essential administrative and technical information necessary for the efficient processing of a permit application for the surface management of oil and gas waste.

Application Information	All correspondence related to the application will be sent to the address or email on file with the P-5 unit. If an operator needs to renew the Form P-5 Organization Report or update the contact information on file, they can do so by contacting the P-5 department. Confirm the organization's P-5 status, along with the primary contact's name, title, and contact details (email address and phone number) using LoneSTAR, the Railroad Commission's (RRC) online portal (https://www.rrc.texas.gov/apps/).	
	Under Statewide Rule §3.1, an organization (also referred to as an Operator) must have an active P-5 (Form P-5 Organization Report) status with the Commission before applying. If an application is received and the Organization lacks an active P-5 number, the application will not be considered administratively complete and will be returned to the applicant.	
	Facilities with outstanding violations are not eligible for any permit action until the outstanding violations are resolved in accordance with Chapter 4. Email EPSCompl@rrc.texas.gov before filing any permit application if there are outstanding violations to request a meeting regarding the resolution of these violations.	
	EPS cannot renew, transfer, or amend this permit unless the facility is complying with Commission rules under §4.122(b)(5), §4.122(c)(6), or §4.122(d)(4). Note: A permit amendment is required before a permittee may conduct any activities other than those specifically authorized by the permit under the corresponding rule for the type of application.	
	The facility must obtain an amended permit before performing any waste management activities that are not covered by the current permit through the Commission. Note: if waste management activities are present on-site for a facility being transferred from one owner or organization to another, the application types must include both an amendment and a transfer.	
Pre-Application Meeting	A request to meet in person with a Technical Staff member can be made by emailing enviropermits@rrc.texas.gov .	
	Indicate if the applicant had a pre-application meeting by selecting "Y" for Yes or "N" for No.	
	If the applicant has a pre-application meeting, enter the date.	
Select the type of application being filed. Bundling application requests is highly encouraged (for example, submitting an amendment along with a renewal request that are closely timed should be submitted as a Renewal/Amendment application).		
Application Type	Initial	This is a first-time application that has been submitted.
	Renewal	This application is for a facility with a current permit that is about to expire. It must be completed and submitted at least 60 days before the current permit expiration date.
	Other	This category can be used for any filing necessary with the EPS that does not fall under the categories mentioned above.
	Amendment	This application is submitted for changes to the initial application, renewal, or transfer of a renewal. It must be completed and submitted at least 90 days before the current permit expiration date.
	Modification	This application is submitted for adjustments to the initial application, renewal, or transfer of a renewal. Modifications may be minor, such as upgrading permitted equipment, replacing liners to maintain compliance, or making other reasonable changes that do not negatively impact on the facility's design footprint.
	Transfer	This refers to the application process for a facility that has a current permit nearing expiration and is being assigned to a new Facility Operator who is already registered with a P-5 for that facility. This application must be completed and submitted at least 60 days before the expiration date of the current permit.



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Transfer Details	Existing Permit Numbers	Enter all pit numbers within the facility that are being amended, renewed, modified, or transferred. NOTE: If the permits for the facility are issued separately, EPS will consolidate all facility waste management units (WMUs) into a single permit upon issuance. Staff will communicate any necessary details with the operator to explain the process as needed.
	Organization Name	Enter the name of the organization as it appears in the Form P-5 Organization Report for the organization the permit is transferring from.
	P-5 Number	Enter the P-5 number assigned to the organization from which the permit is being transferred.
Organization Information	Organization Name	Enter the name of the organization as it appears in the Form P-5 Organization Report
	P-5 Number	Enter the P-5 number assigned to the organization.
Delegated Contact	Name	Enter the name of the delegated contact.
	Phone Number	Enter the phone number for the delegated contact.
	Email Address	Enter the email address for the delegated contact.
Additional Contact	Name	Enter the name of an additional contact (optional).
	Phone Number	Enter the phone number of an additional contact (optional).
	Email Address	Enter the email address for an additional contact (optional).

Facility Information

This section of the application focuses on the specific details of the facility. All fields within this section must be filled out completely and accurately. Providing thorough information will help ensure that your application is processed efficiently and accurately.

Facility Details	RRC Facility ID	If you have a specific EPS Facility ID (assigned by EPS), enter it here. If you do not know this number, leave this field blank. This is not the permit number. The facility ID is the best reference to use when submitting applications, except for the initial application.
	Facility Name	Provide the full name of the facility, which is the name the organization uses to refer to the facility. Ensure that it is spelled correctly and is easily identifiable.
	Physical Address	Provide the complete physical address of the facility. If there is no conventional address, enter 911 location.
	City	Enter the city in which the facility is located.
	State	Specify the state abbreviation (e.g., TX for Texas).
	Zip	Enter the zip code.
	County	Name of the county where the facility is situated.
	Latitude	Enter the geographic coordinates using the NAD83 datum in decimal degrees to the sixth place.
	Longitude	
	Section, Block, Survey Name	Fill in the respective section and block numbers along with the name of the survey. The survey name can be located through the General Land Office's (GLO) online mapping service at: https://gisweb.glo.texas.gov/glomapsjs/index.html .
	Abstract Number	Write the abstract number, prefixed with the letter "A." The abstract number is a number assigned to the land by the GLO; this is unique to the County and can be found at: https://gisweb.glo.texas.gov/glomapsjs/index.html
Total Facility Acreage	Indicate the total acreage of the facility.	

Provide the general location information for the facility.

Facility Details	Miles from the Nearest Town	Specify how far the facility is from the nearest town.
	Name of the Nearest Town	Fill in the name of the closest town.
	Driving directions from the Nearest Town	Describe detailed directions to reach the facility from the nearest town.



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	No RRC Identifier	Check "No RRC Identifier" if there is no Railroad Commission identifier assigned.
	Associated RRC Facility Number assigned to the facility. If applicable, provide one of the following: - Gas Plant Serial Number - American Petroleum Institute (API) Number - Drill Permit Number - Lease Number (RRC lease ID number). This would be an ID number assigned by the Commission. Note that a gas lease will have a 4-digit number, and an oil lease ID will be five digits. - Lease Name (this could differ from the facility name).	
Facility Operation	Provide a brief description of the complete waste management processes at this facility. The RRC will use this information as the basis for the facility narrative in a permit. Additionally, Operators may include any current amendment requests or permit modification information in this section. This additional information can help clarify what the permittee is requesting. It's important to note that any pit associated with a current or pending discharge under a Texas Pollution Discharge Elimination System (TPDES) Permit from the TCEQ must submit a copy of the current TPDES permit from TCEQ. This submission is necessary before the Commission can proceed with issuing a permit for the facility. The RRC understands that a permit may need to be filed before the issuance of the TCEQ permit, which could result in delays for a Commission permit. The Commission will consider these circumstances on a case-by-case basis, taking into account the potential for administrative denial under §1.201, provided that all other permit information has been submitted adequately to the Commission.	
General Waste Information		
Review the options listed and check all that apply to the facility:		
Facility Information	On-Lease	Check this box if the waste management operations occur on a leased site.
	Off-Lease	Check this box if waste management operations occur off a leased site.
	Commercial	Check this box if your facility is involved in commercial waste management.
	Non-Commercial	Check this box if your facility is involved in non-commercial waste management.
	Other	If none of the above categories apply, please check this box and write a brief description in the space provided. Some examples are centralized landfarm, pilot project, and other jurisdictional waste, such as lithium extraction, land application of Class VI cuttings, or other industry developments which require an application for a permit under Chapter 4, Subchapters A, B, or F.
Select how the waste is transported by checking the applicable boxes:		
Waste Transportation	Contract Hauler	Check this box if a third-party hauler is responsible for transporting the waste.
	Applicant's Truck	Check this box if your facility uses its truck for waste transportation.
	Pipeline	Check this box if waste is transported via pipeline.
	Other	If other methods are used, check this box and specify in the space provided.
	Note: Third-party contracted waste haulers must have the facility on the Waste Hauler Permit before any waste can be received. The facility must complete Form WH-3 and submit it to the waste hauler operator for submission via LoneSTAR. An operator can complete a Form WH-3 using the link provided below, and the waste hauler may submit the WH-3 via LoneSTAR to ensure compliance with Commission regulations. A Waste Hauler Permit issued by the Commission does not have jurisdiction to transport Oil & Gas NORM waste to a facility. A separate authorization must be obtained from the Department of State Health Services (DSHS) under §4.635(d)(3) of 16 TAC. https://www.rrc.texas.gov/oil-and-gas/oil-and-gas-forms/	
Movement of Waste Within the Facility	Describe the waste management process, detailing each step from the moment waste is received until it is disposed of in an authorized manner. Break it down unit by unit. If this information is included in the Facility Operation description, there is no need to duplicate it. Make a note here and disregard.	



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Waste Management Details

Use the Form EP-5 Excel Worksheet attachments to enter the data for the waste management details. The Excel worksheets contain detailed instructions for completing the Pit Worksheet and the Land Applied, Landfarming, and Landtreating Worksheet.

The waste management (WM) details for all WM units at the facility must be entered into the Form EP-5 Excel Worksheet and submitted with the Form EP-5 Application packet.

The preferred method for submitting the completed application, Excel Worksheet(s), and additional required documents/data is by email to EPSch4@rrc.texas.gov.

In the subject line, enter "Type of filing (New Permit, Renewal Permit, Amendment Permit) and Your P-5 Number". Applications and any associated attachments, diagrams, maps, etc., that are too large to be mailed to Environmental Permits & Support (EPS).

**Railroad Commission
Environmental Permits & Support**
P. O. Box 12967
Austin, TX 78711-2967

Certification

Signature	The authorized person certifying the data signs this line.
Date	Enter the date being signed.
Printed Name	Print the name of the authorized person who signed.
Title	Enter the title of the authorized person signing the form.