

RAILROAD COMMISSION OF TEXAS

Oversight and Safety Division



NOTICE TO PIPELINE OPERATORS

Requirement to Submit Pipeline Mileage Fees

Pipeline operators can now submit annual pipeline mileage fees to the Railroad Commission of Texas (RRC) online through the RRC Online System using the www.Texas.gov (the official website of the state of Texas) payment portal. The RRC Online System available at <http://webapps.rrc.state.tx.us/dwl/>.

For information on pipeline mileage fees, visit the RRC website at <https://www.rrc.texas.gov/pipeline-safety/pipeline-fees/>.

Amendments to 16 Texas Administrative Code (TAC) §3.70, relating to *Pipeline Permits Required*, were adopted by the RRC Commissioners on June 5, 2018 to establish an annual mileage fee, a permit processing fee for new permits and annual permit renewals and the procedure by which pipeline operators will pay both fees. The rule amendments are in accordance with House Bill 1818 (85th Legislature, Regular Session, 2017) which mandated the creation of provisions to fund the RRC's Pipeline Safety Program.

Prior to submitting annual mileage fees electronically using the RRC Online System, an operator must first assign a security administrator for their organization by submitting an original hardcopy *Security Administrator Designation (SAD) Form* to the RRC. To download the SAD Form, visit the RRC's website at <https://www.rrc.texas.gov/forms/online-filing-at-rrc/>

The designated security administrator may then create accounts with appropriate rights for staff within their organization enabling those designees to file forms electronically through the RRC Online System. For additional information on the RRC Online System, visit the RRC's website at <http://www.rrc.texas.gov/about-us/resource-center/forms/online-filing-at-rrc/>

Existing users with accounts in the RRC Online System do not need to designate a new administrator. The organization's security administrator needs only to assign rights for filing online through their administration accounts to grant their users access.

If you have questions regarding this notice, please contact the Oversight and Safety Division's Pipeline Safety department at pipelinepermits@rrc.texas.gov or 512-463-7058 for assistance.

Please Forward to the Appropriate Section of Your Company